

# Green Hong Kong Flower Show 2019: Strategy and Practice on Waste Reduction (Commercial Stalls)

## **1 Objectives**

- Enhance environmental performance by improve recycling resources and reduce waste disposal, avoiding the use of single-use plastic products;
- Assist in waste/recyclables audit and environmental management conducted by LCSD;
- Spread the green message and influence others during the Show;
- Promote environmental protection concepts and raise public awareness of environmental protection through activities.

## **2 Strategy**

- Identify the amount of wastes and recyclables generated in different show periods and submit the record to the organizer.
- Record and monitor the use of materials and waste at the various stages of the exhibition.  
Avoid unnecessary materials use, and reuse materials as much as possible
- Make good use of recycling facilities.
- Ask Show environmental management team for professional help (Enquiry Telephone: 2601 8987)

### 3 Role and Responsibilities

#### **Organiser (Leisure and Cultural Services Department)**

1. Set up waste reduction targets
2. Supervise stakeholders in waste reduction, avoidance of use of plastic products and recycling of resources
3. Avoidance of use of single-use plastic products
4. Digitize the prospectus and application forms
5. Provide reusable materials and recycling facilities for exhibitors
6. Communicate with different stakeholders

#### **Show Environmental Management Team**

1. Conduct waste audit
2. Establish waste management system and execute a waste recycling plan
3. Supervise the use of materials and provide necessary support

#### **Exhibitor**

1. Enhance waste reduction and recycling
2. Submit the record of the quantity of waste/recyclables
3. Use the recyclables collection point properly
4. Avoidance of use of single-use plastic products

#### **Commercial Stalls**

1. Follow the agreement stated in Green Event Charter
2. Use the recyclables collection point properly
3. Avoidance of use of single-use plastic products
4. Recycle the food waste properly

#### **Cleansing and recyclables collection service contractors**

1. Recyclable and waste collection
2. Provide material collection records and provide necessary support

#### **Flower Show Green Ambassador**

1. Respond to enquiries on how to use recycling facilities properly and carry out recycling work.
2. Assist in tableware lending to public
3. Assist in waste audit and data recording
4. Disseminate the messages on proper and clean recycling

## 4 Waste reduction

### Before the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> <li>• Try to use reusable materials to design exhibits and reduce the use of packaging materials</li> <li>• Encourage staff and contractors to recycle</li> <li>• Wastes and recyclables must be sorted and sent to the Recyclables Collection Point or Refuse collection point.</li> </ul>	<ul style="list-style-type: none"> <li>• Fill in the quantity of waste and recyclable by using the exhibit layout;</li> <li>• Put recyclable/reusable materials into the recycling facilities provided by the organizer ;</li> <li>• Decorative materials such as branches, sands and flower pots which collected in Recyclables Collection Point are free to use;</li> <li>• Ask recycling service contractor for help if you are not sure whether the material can be recycled</li> </ul>

### During the Show

Key points of waste reduction	Green tips
<ul style="list-style-type: none"> <li>• Encourage staff and general public on proper recycling</li> <li>• Minimising the use of packaging materials or reuse them after the Show</li> <li>• Avoid distributing leaflets and using environmentally friendly promotional materials</li> <li>• Separate the recyclables properly and sent it to Recyclables Collection Point</li> </ul>	<ul style="list-style-type: none"> <li>• Use electronic leaflet and invite the public to browse by scanning QR code</li> </ul>

### After the Show

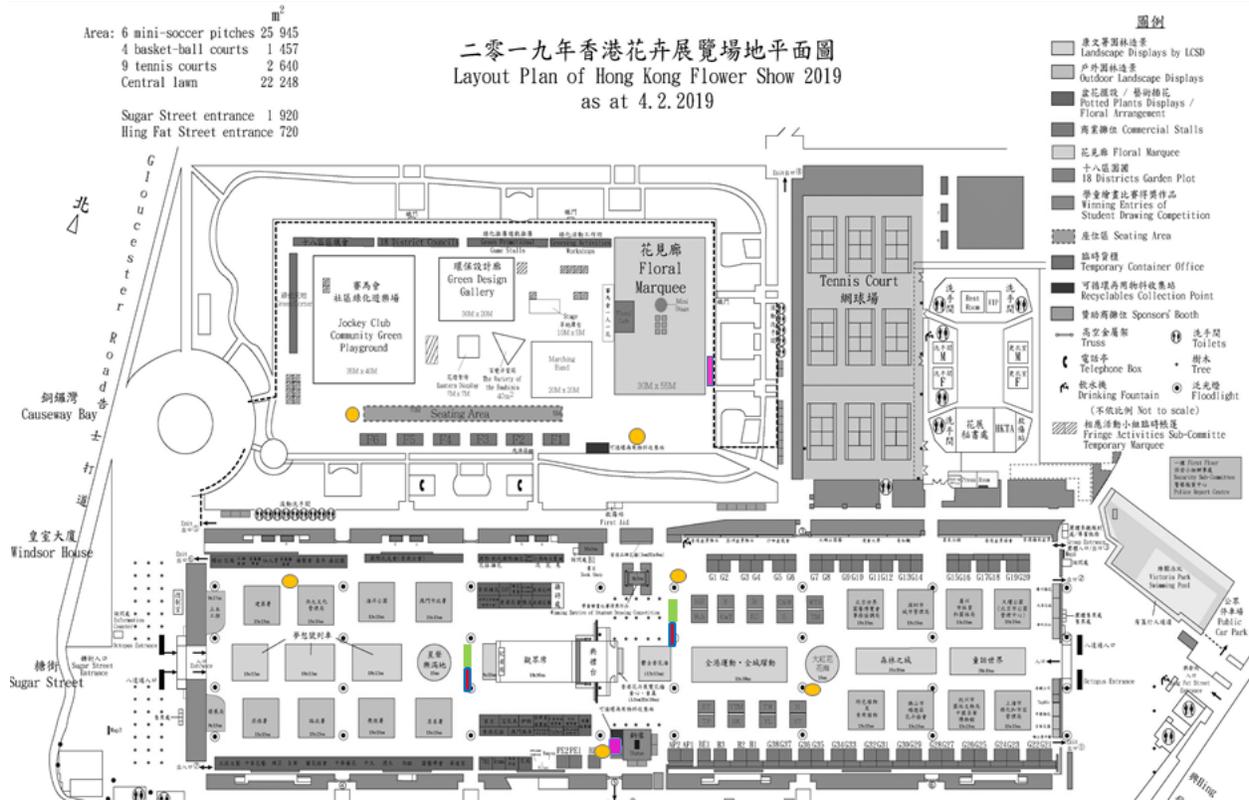
Key points of waste reduction	Green tips
<ul style="list-style-type: none"> <li>• Clean up the location of the exhibition area, try to recycle and take away reusable materials as much as possible</li> <li>• Separate the recyclable properly and sent it to Recyclables Collection Point</li> <li>• Reduce the use of packaging materials</li> </ul>	<ul style="list-style-type: none"> <li>• Ask recycling service contractor for help if you are not sure whether the material can be recycled</li> </ul>

Recyclable materials and key points on recycling are attached on Appendix II

## 5 Recycling facilities

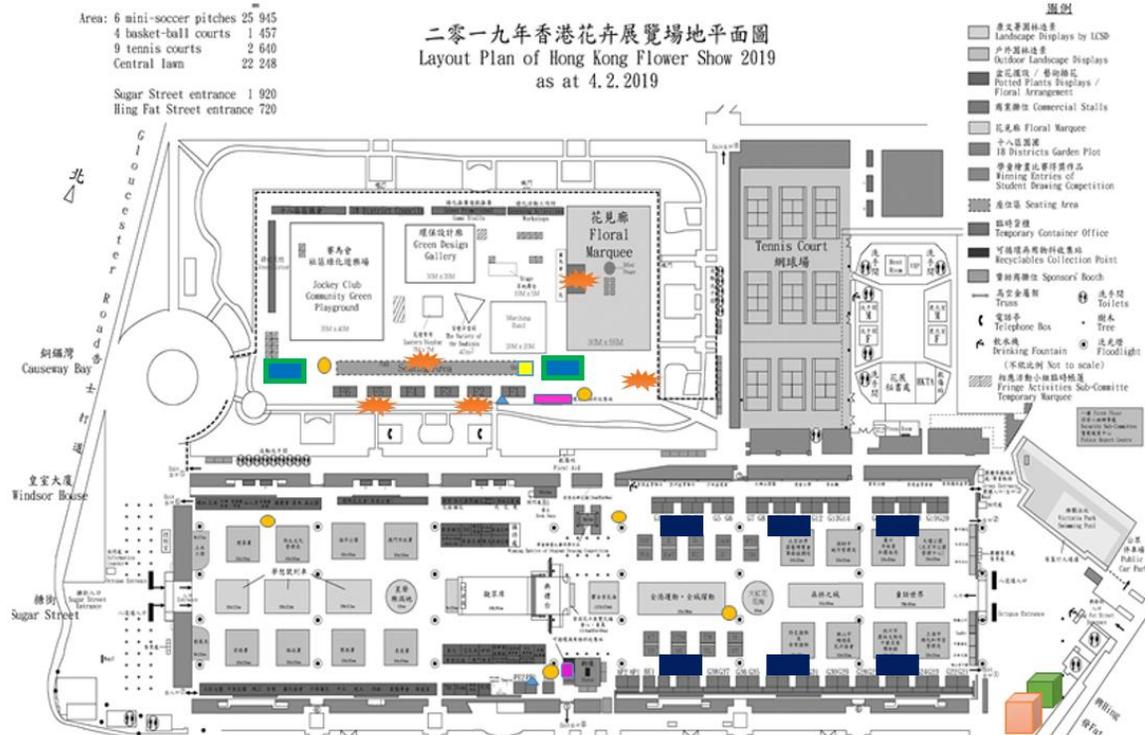
### Before the Show

Recycling facilities	Service hours	Materials can be collected
Recyclables Collection Point 	26/2/2019-11/3/2019 09:00-18:00  12/3/2019 09:00-22:00  13/3/2019-14/3/2019 09:00-18:00	Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets, glass bottles
Temporary Recyclables Collection Point  Refuse Collection Point 	4/3/2019-11/3/2019 09:00-18:00 12/3/2019 09:00-22:00	General waste, cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets
Recycling Bins and Refuse Collection Bins ( 6 ) 	13/3/2019-14/3/2019 09:00-18:00	Papers, plastics, metals, liquid and general waste



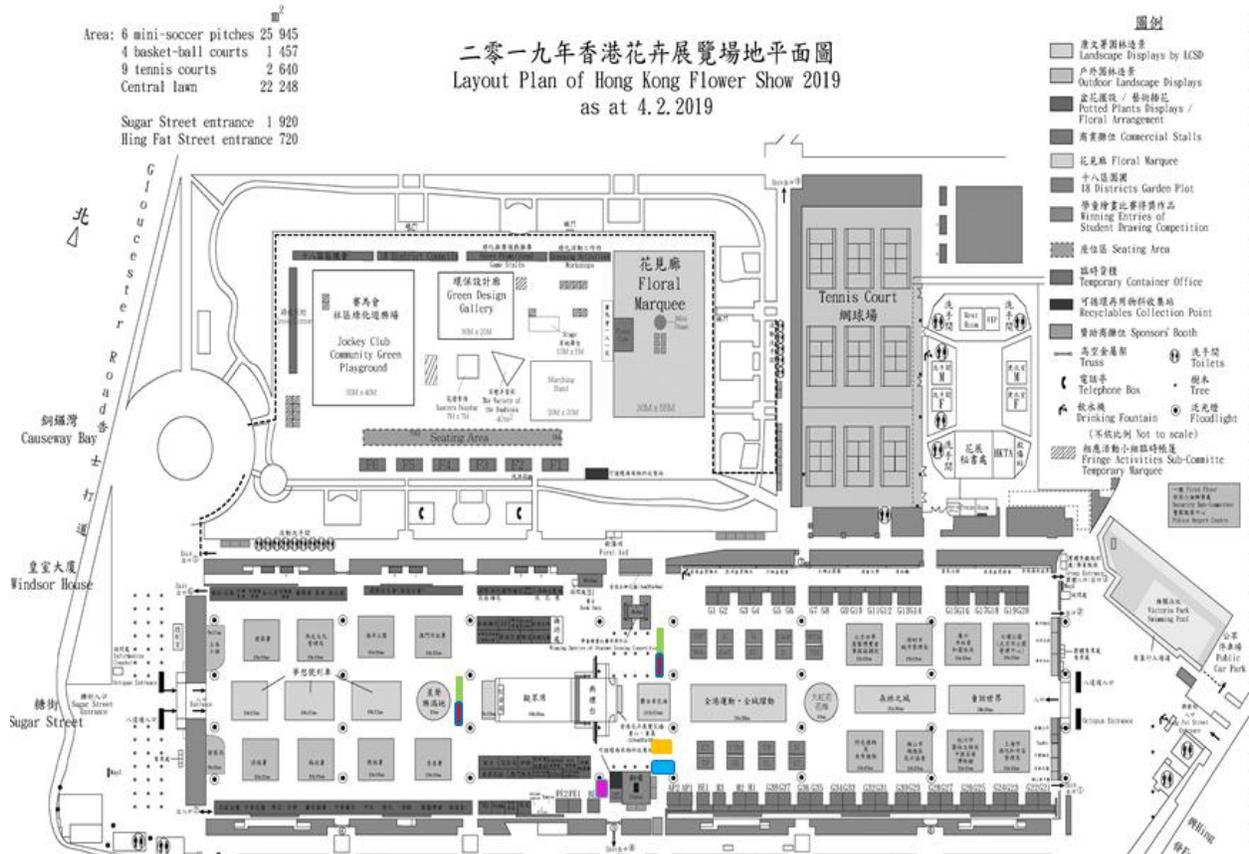
## During the Show

Recycling facilities	Service hours	Materials can be collected
Recyclables collection point  	15-24/3/2019 09:00-21:00	Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets, glass bottles
Recycling bins 		Papers, plastics, metals, liquid and general waste
Food waste collection point 		Food waste
Recyclable storing area 		Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets
Refuse collection point 		General waste
Carton box and refuse collection bin 	15-24/3/2019 (Exhibition close) 21:00-09:00	Carton box and general waste
Carton box, wilted flower and refuse collection bin 		Carton box, wilted flowers and general waste
Reusable tableware lending / returning station 	15-24/3/2019 11:00-20:00	Reusable tableware
Reusable tableware returning station 		Reusable tableware



## After the Show

Recycling facilities	Service hours	Materials can be collected
Recyclables Collection Point 	25-28/3/2019 09:00-18:00  29/3/2019 09:00-13:00	Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets, glass bottles
Wilted Flowers Collection Point 		Wilted Flowers (Except for the remaining soil attached to the withered flowers)
Wood Collection Point 		Thick branches, wood pallets, wooden boards
Temporary Recyclables Collection Point 		Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets
Refuse Collection Point 	25-29/2019 09:00-22:00	General waste



## 6 More information

- For “Green Hong Kong Flower Show: Strategy and Practice on Waste Reduction (Commercial Stall)” and relevant attachments, please visit <https://goo.gl/eHNxkJ> or scan the QR code.



- For more information on waste reduction and recycling, please visit the Environmental Protection Department's Hong Kong Waste Reduction website, "A Waste Reduction Guidebook for Large Scale Event Organisers" :  
[https://www.wastereduction.gov.hk/sites/default/files/GreenEvent\\_Guidebook\\_Eng\\_2018\\_01.pdf](https://www.wastereduction.gov.hk/sites/default/files/GreenEvent_Guidebook_Eng_2018_01.pdf)

## 7 Appendix I Recyclable materials and key points on recycling

Recyclable materials		Non-Recyclable Materials	Key points on recycling:
Cardboard		<ol style="list-style-type: none"> <li>1. Waxed paper, carbon paper, thermal paper, asphalt paper, sticky label paper</li> <li>2. Labels and adhesive tape attached to paper</li> <li>3. Lamination paper</li> </ol>	<ol style="list-style-type: none"> <li>1. Remove tapes, staples, paper clips, etc.</li> <li>2. Do not get wet or contaminate waste paper</li> <li>3. Keep the waste paper clean and dry</li> </ol>
Poster, leaflet, newspaper, magazine			
Office paper			
Plastic bottle and cup		Liquid and food inside the container	 Please drink or poured out the liquid before recycle the bottle/cup
Metal			
Wood pallets and other unpainted wood materials		Painted wood materials	Reuse/recycle

Recyclable materials		Non-Recyclable Materials	Key points on recycling:
Thick branches			
Wilted flower		Flower branches exceeding the thickness of the finger cannot be directly discarded in the wilted flower collection point	<ol style="list-style-type: none"> <li>1. Separate into soils, flower pots and wilted flowers, and place them in the corresponding recycling bins</li> <li>2. The roots with soil cannot be recycled</li> <li>3. Nursery bags should be disposed into the general waste bins</li> </ol>
Plastic pot		Nursery bags 	
soil		The roots cannot be mixed into the soil	
Flower			Transplant or gift