

Green Hong Kong Flower Show 2019: Strategy and Practice on Waste Reduction (Flower Show Green Ambassador)

1 Objectives

- Enhance environmental performance by improve recycling resources and reduce waste disposal, avoiding the use of single-use plastic products;
- Assist in waste/recyclables audit and environmental management conducted by LCSD;
- Spread the green message and influence others during the Show;
- Promote environmental protection concepts and raise public awareness of environmental protection through activities.

2 Strategy

- Identify the amount of wastes and recyclables generated in different show periods and submit the record to the organizer.
- Record and monitor the use of materials and waste at the various stages of the exhibition. Avoid unnecessary materials use, and reuse materials as much as possible
- Make good use of recycling facilities.
- Ask Show environmental management team for professional help (Enquiry Telephone: 2601 8987)

3 Role and Responsibilities

Organiser (Leisure and Cultural Services Department)

1. Set up waste reduction targets
2. Supervise stakeholders in waste reduction, avoidance of use of plastic products and recycling of resources
3. Avoidance of use of single-use plastic products
4. Digitize the prospectus and application forms
5. Provide reusable materials and recycling facilities for exhibitors
6. Communicate with different stakeholders

Show Environmental Management Team

1. Conduct waste audit
2. Establish waste management system and execute a waste recycling plan
3. Supervise the use of materials and provide necessary support

Exhibitor

1. Enhance waste reduction and recycling
2. Submit the record of the quantity of waste/recyclables
3. Use the recyclables collection point properly
4. Avoidance of use of single-use plastic products

Commercial Stalls

1. Follow the agreement stated in Green Event Charter
2. Use the recyclables collection point properly
3. Avoidance of use of single-use plastic products
4. Recycle the food waste properly

Cleansing and recyclables collection service contractors

1. Recyclable and waste collection
2. Provide material collection records and provide necessary support

Flower Show Green Ambassador

1. Respond to enquiries on how to use recycling facilities properly and carry out recycling work.
2. Assist in tableware lending to public
3. Assist in waste audit and data recording
4. Disseminate the messages on proper and clean recycling

4 Waste reduction

During the Show

- Encourage and educate exhibitors, commercial stalls and general public on proper recycling and disseminate the messages on reduce the use of single-use plastic products.
- Assist in waste/recyclables monitoring and sorting at recycling facilities
- Assist in lending/returning reusable tableware programme
 - Remind the public to avoid using disposable utensils
 - Assist in guiding the location of reusable tableware lending/returning stations
 - Remind the public to return the borrowed tableware before leaving



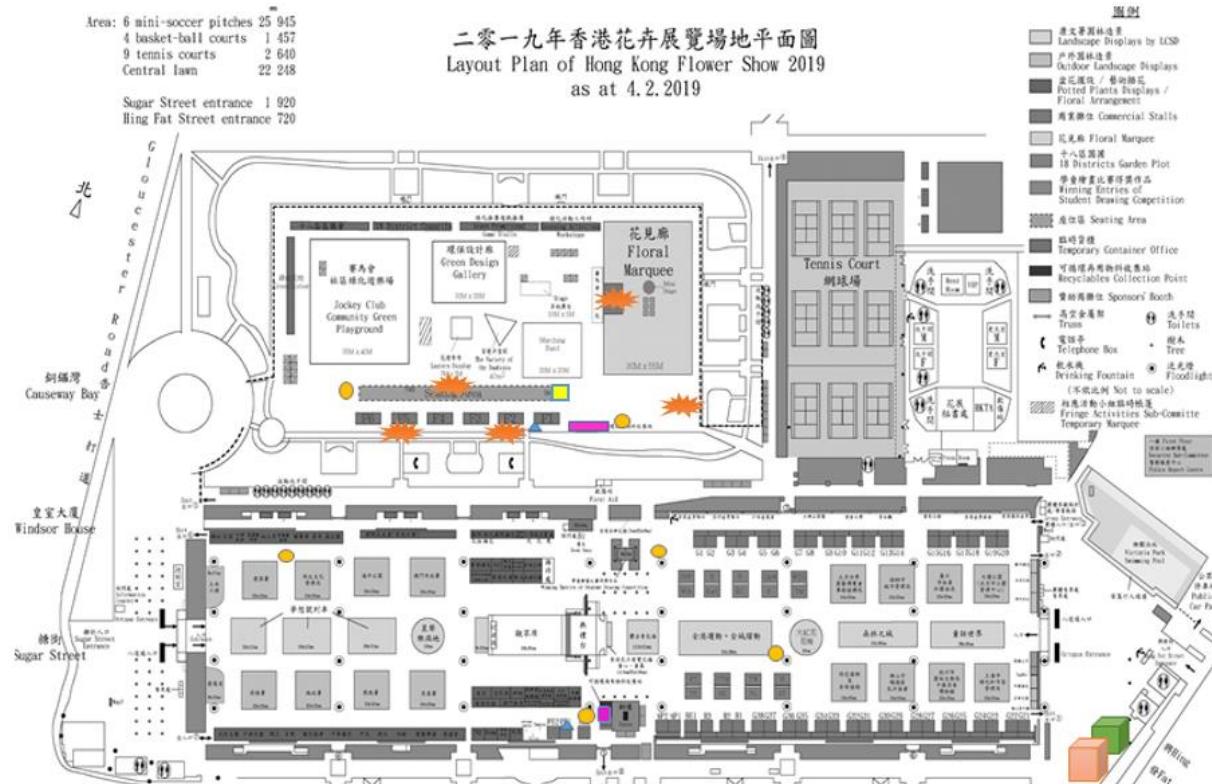
After the Show

- Supervise and assist exhibitors to clear the location of the exhibition area and recycle reusable materials as much as possible
- Supervise and assist exhibitors in sorting waste and transport it to the recycling facilities
- Assist in giving flowers and record the number of flowers given

Recyclable materials and key points on recycling are attached on Appendix I

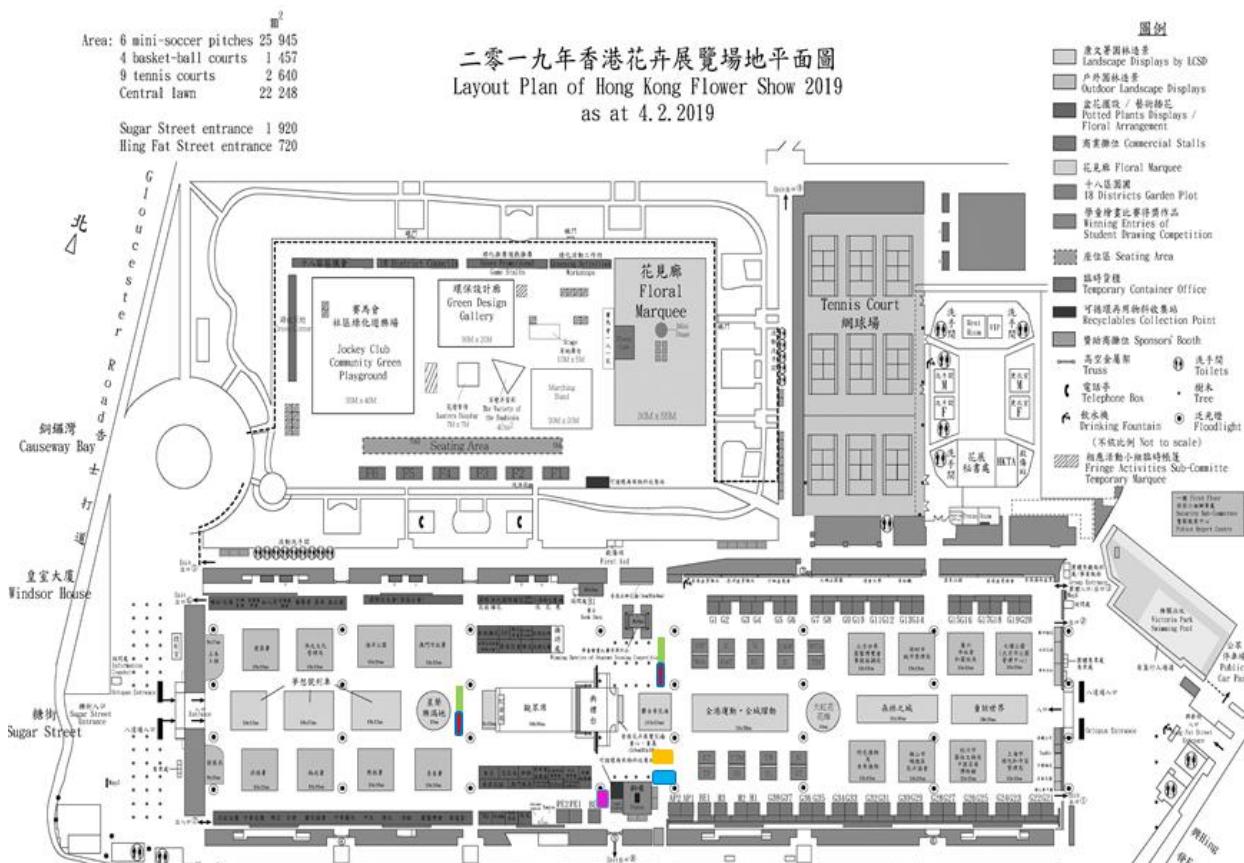
5 Recycling facilities During the Show (Daytime)

Recycling facilities	Service hours	Materials can be collected
Recyclables collection point		Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets, glass bottles
Recycling bins		Papers, plastics, metals, liquid and general waste
Food waste collection point	15-24/3/2019 09:00-21:00	Food waste
Recyclable storing area		Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets
Refuse collection point		General waste
Reusable tableware lending / returning station	15-24/3/2019 11:00-20:00	Reusable tableware
Reusable tableware returning station		Reusable tableware



After the Show

Recycling facilities	Service hours	Materials can be collected
Recyclables Collection Point		Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets, glass bottles
Wilted Flowers Collection Point	25-28/3/2019 09:00-18:00	Wilted Flowers (Except for the remaining soil attached to the withered flowers)
Wood Collection Point	29/3/2019 09:00-13:00	Thick branches, wood pallets, wooden boards
Temporary Recyclables Collection Point		Cardboard, other paper, soil, thick branches, wilted flowers, plastic flower pots, wood pallets
Refuse Collection Point	25-29/2019 09:00-22:00	General waste



6 More information

- For “Green Hong Kong Flower Show: Strategy and Practice on Waste Reduction (Flower Show Green Ambassador)” and relevant attachments, please visit <https://goo.gl/fZc23K> or scan the QR code.
- For more information on waste reduction and recycling, please visit the Environmental Protection Department's Hong Kong Waste Reduction website, ”A Waste Reduction Guidebook for Large Scale Event Organisers” :
https://www.wastereduction.gov.hk/sites/default/files/GreenEvent_Guidebook_Eng_2018_01.pdf



7 Appendix I Recyclable materials and key points on recycling

Recyclable materials		Non-Recyclable Materials	Key points on recycling:
Cardboard		<ol style="list-style-type: none"> 1. Wax paper, carbon paper, thermal paper, moisture resistant paper, self-adhesive paper 2. Labels and adhesive tape attached to paper 3. Lamination paper 	<ol style="list-style-type: none"> 1. Remove tapes, staples, paper clips, etc. 2. Avoid wet or contaminated waste paper 3. Keep the waste paper clean and dry
Poster, leaflet, newspaper, magazine			
Office paper			
Polystyrene box/film (PS)	 	non-woven fabric 	<ol style="list-style-type: none"> 1. Reuse the packaging materials or use re-usable materials instead 2. Keep the packaging materials clean and dry

Recyclable materials	Non-Recyclable Materials	Key points on recycling:	
Packaging stretch film / Bubble wrap (PE)			
Plastic bottle and cup		Liquid and food inside the container	 Please drink or poured out the liquid before recycle the bottle/cup
Metal			
Glass			
Wood pallets and other <u>unpainted</u> wood materials		Painted wood materials	<ol style="list-style-type: none"> 1. Reuse/upcycle as much as possible 2. For wooden materials to be recycled directly, maximum size is 5cm×5cm×100cm

Recyclable materials	Non-Recyclable Materials	Key points on recycling:
<u>Unpainted</u> wooden boards		
Thick branches		Thick branches will be transferred to recyclers by the organizer, and then cut into suitable size
Wilted flowers		<p>Hard flower stem, woody plants' stem, turf with soil</p>  <ol style="list-style-type: none"> 1. Only collect the flowers, leaves, grass, and soft flower stem 2. Separate into soils, flower pots and wilted flowers, and place them in the corresponding recycling bins 3. The roots with soil cannot be recycled 4. Nursery bags should be disposed into the general waste bins
Plastic pot		<p>Nursery bags</p> 
Plastic trays		

Recyclable materials	Non-Recyclable Materials	Key points on recycling:
soil		The roots cannot be mixed into the soil